



Key fob lock system

To make your Key fob work, you must update it at a key update device every 5th day. Every time you update, the key fob will work another 5 days.

You will find the key update devices here at Børglum Kollegiet: entrance by the parking lot, entrance by the office, entrance by the shopping center, entrance to the bicycle basement in block 4

At Lille Børglum you can update your key fob by the door into the staircase in each block.

At Egmont Studentergaard you can update your key fob by every door that leads into the dorm.

To update your key fob, hold it onto the key fob reader by the door. At first it flashes with red light – and then green - when the light changes to green, the key fob has been updated. (don't move the key fob before the green light stops).

Your door is set to be locked from the outside, while always unlocked from the inside. If you wish your door to be unlocked from the outside, please open the door and hold on the key fob to the key fob reader – a couple of beeps will come from the key fob reader and the door is unlocked from the outside. To lock the door again, please follow the same procedure. You can always check if the door is locked by grasping the handle on the outside.

Make it a habit to grasp the handle on the outside before you leave the room and close the door behind you

If the handle on the **outside** of your door can be pressed down, the door is unlocked.

If the handle on the **outside** of your door cannot be pressed down, the door is locked.

In case you lock yourself out

Børglum and Lille Børglum: During the office's opening hours you can borrow a key fob from the office.

Outside the office's opening hours please contact one of the "indlåsningsvagter" (lock up guards) – your fellow residents that have a master key and are appointed to assist you as to this matter, please see poster on the pin board outside the office.

Egmont Studentergård: Please contact the lock up guard in the kitchen you belong to. Please see the poster in your kitchen with name and cell phone number.

Door phone

Applies to Børglum and Lille Børglum only: When someone calls your door phone from an entrance, you can unlock the door by answering your door phone and press "5". If you wish to make an internal call, please press "9" followed by the room number you wish to call.