

## Guidelines for Exchange Students – spring 2025 Department of Political Science

Please carefully read the guidelines below and check the relevant course list *before* completing the online *Course selection form for incoming exchange students* in the Incoming Portal.

### 1. Course lists

The course lists contain complete overviews of all courses offered to exchange students accepted to the Department of Political Science for the spring semester 2025 – you can find information about ECTS workload, exams, and pre-requisites, as well as a links to detailed online course descriptions.

### 2. Restrictions, requirements, and tips for selecting courses

#### *Restrictions*

It is only possible to follow courses offered by the Department of Political Science. Please note that the department only offers Upper-level bachelor courses, and it is not possible to follow bachelor courses or courses at other departments. You **cannot** change courses after the start of the semester.

#### *Course content and pre-requisites*

Please read the detailed course descriptions in the online course catalogue thoroughly before submitting the course selection form (see links in the course list). Many courses have specific pre-requisites, and it is your own responsibility to try to make sure that you meet the requirements for enrollment. This is important as you may struggle to follow the teaching and pass the exam if you do not have the necessary background.

#### *ECTS and study load requirements*

Courses are either 5 or 10 ECTS. You must enroll in courses corresponding to a maximum of 30 ECTS per semester.

#### *Type of exams*

Spring semester teaching activities finish in May and the exam period is in June. You can find detailed information about exams in each course description.

### 3. Timetables and course overlaps

You should pay close attention to course timetables and exam dates to avoid overlaps.

From October 24 you can access the teaching timetable for each course via [AU's online timetable management system](#). Select "Adding timetables for modules" in the drop-down menu and follow the link and the instructions. Confused? Check out the instructional [video](#).

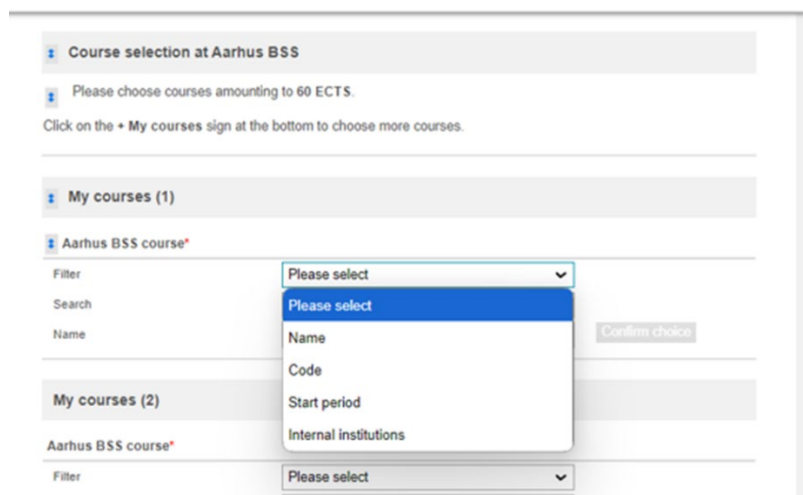
From October 24 you will also be able to see exam dates for all courses. Once published, you can find the exams dates on the online Study Portal by following [this link](#).

You need to check for course overlaps as well. You can find more on how to do this [here](#), please see under Check for Overlap. If your courses are in the same cluster then they are not overlapping in the timetable or with exam dates.

#### 4. Selecting courses and submitting the *Course selection form for incoming exchange students*

Between **October 16 and November 1 (23.59 Central European Time)** you can access the course selection form in the [Incoming Portal](#). We advise you not to fill in your course selection form until you have had the opportunity to check for exam overlaps from October 24.

In the course selection form, you will be asked to identify your Stay (only one option) and choose your Faculty – your Faculty is: Aarhus BSS.



The screenshot shows the 'Course selection at Aarhus BSS' interface. At the top, there is a header 'Course selection at Aarhus BSS' and a sub-header 'Please choose courses amounting to 60 ECTS.' Below this, there is a section 'My courses (1)' with a sub-header 'Aarhus BSS course\*'. A search bar is present with a 'Filter' dropdown set to 'Please select'. The search results are displayed in a table with columns for 'Name', 'Code', 'Start period', and 'Internal institutions'. A 'Confirm choice' button is located to the right of the search results. Below the search bar, there is another 'My courses (2)' section with a sub-header 'Aarhus BSS course\*' and a 'Filter' dropdown set to 'Please select'.

Please choose 60 ECTS in the online course selection form. You only need 30 ECTS, but courses might get cancelled or become unavailable, so you are required to add back up courses. Select your courses in order of priority, so that your first priority is Course 1, second priority is Course 2, etc.

#### *Choosing courses in the online course selection form*

- Choose "UVA STADS Code" in the Filter.
- Type in the "UVA STADS code" from the course list in the search field.
- Confirm the chosen course.
- Choose courses worth a total of 60 ECTS.
- Submit your course selection form.

**The deadline for submitting the course selection form is: November 1 (23.59 Central European Time) 2024. Once you have submitted the course selection form, you cannot make changes to your selection.**

#### *Admission to courses*

You are not guaranteed admission to courses. If a course is full (places on courses with limited capacity will be randomly allocated) or if you do not meet the pre-requisites, you will be enrolled in another course from your course selection form. You will be enrolled in courses corresponding to 30 ECTS. If you fail to submit the form within the deadline, you are not guaranteed admission to any of your preferred courses.

You will be notified by email by mid-December 2024 when the course registration procedure has been completed, and you can see your course enrollments online.

## 5. Check and confirm your enrolments and timetable

Once you have been notified about course enrollments, it is important that you check that you are enrolled in the right courses. Please also remember to double check for teaching and exam overlaps. You will receive an email with a reminder and information about how to check your enrollments and timetable.

## 6. Changing courses

You can only change courses if:

- 1) We cannot enroll you in enough of the courses you have selected due to e.g. cancellations or availability.
- 2) Your home university does not approve a course

You will receive an email with information about course change options.

Courses in English begin on Monday 3 of February 2025.

**The following courses are offered at The Department of Political Science in spring semester 2025:**

UVA STADS code	Course title	ECTS	Exam type
431242U007	<a href="#">211F25 Taking the "When" Seriously: Understanding the Importance of the Time-factor in Comparative Public Policy</a>	10	WHAI + ORAL
431242U008	<a href="#">222F25 Polarisation: A Challenge to European Democracies?</a>	10	WHAI
431242U011	<a href="#">253F25 Political Communication in the Digital Age</a>	10	WHAI
431242U032	<a href="#">261F25 Advanced Quantitative Methods: Causal Inference</a>	10	ORAL
431232U036	<a href="#">214F25 Comparative Climate Politics</a>	10	WHAI
431242U020	<a href="#">251F25 LBGTQ+ Politics: Identity, Rights and Advocacy</a>	10	WHAI + ORAL
431242U021	<a href="#">262F25 Political Data Science</a>	10	WHAI
431242U031	<a href="#">245F25 Research and Methods in Comparative Social Policy</a>	10	WHAI + ORAL

\*WHAI is a take-home assignment.

Exchange students at Political Science can also follow the interdisciplinary course:

UVA STADS code	Course name	ECTS	EXAM TYPE
460201U006	<a href="#">Danish Society A+B: Culture, Institutions and Markets with International and Comparative Perspective</a>	10	WHAI + WHAI
460201U005	<a href="#">Danish Society A: Culture, Institutions, and Markets</a>	5	WHAI

\*WHAI is a take-home assignment.

Please be aware that courses may be cancelled and that minor changes in the course list may occur.

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