

## Guidelines for Exchange Students – spring 2024 Department of Law

Please carefully read the guidelines below and check the relevant course list *before* completing the online *Course selection form for incoming exchange students* in the Incoming Portal.

### 1. Course lists

The course lists contain complete overviews of all courses offered to exchange students accepted to the Department of Law for the spring semester 2024 – you can find information about ECTS work load, exams, and pre-requisites, as well as a links to detailed online course descriptions.

### 2. Restrictions, requirements, and tips for selecting courses

#### *Restrictions*

It is only possible to follow courses offered by the Department of Law. Please note that the department only offers master courses and it is not possible to follow bachelor courses or courses at other departments.

#### *Course content and pre-requisites*

Please read the detailed course descriptions in the online course catalogue thoroughly before submitting the course selection form (see links in the course list). Many courses have specific pre-requisites and it is your own responsibility to make sure that you meet the requirements for enrollment. This is important as you may struggle to follow the teaching and pass the exam if you do not have the necessary background.

#### *ECTS and study load requirements*

Courses are 10 ECTS each. You must enroll in courses corresponding to a maximum of 30 ECTS per semester.

#### *Type of exams*

Most of the exams are oral exams. You can find detailed information about exams in each course description.

### 3. Timetables and course overlaps

You should pay close attention to course timetables and exam dates to avoid overlaps.

The courses offered at Law are not overlapping in time so it is only the course on Danish Society that you should check for possible overlap of the courses you choose.

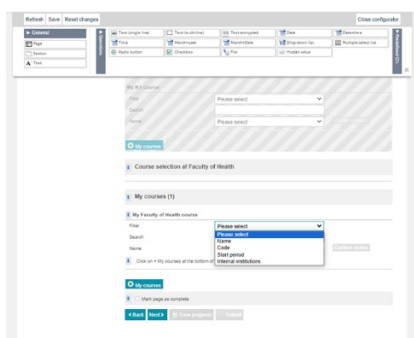
From October 24 you can access the teaching timetable for each course via [AU's online timetable management system](#). Select "Adding timetables for modules" in the drop-down menu and follow the link and the instructions. Confused? Check out the instructional video (right hand side of the [website](#) → 'Timetables':).

**NB!** As for the exam dates the Department of Law will publish the dates at a later stage and there will be dates to choose from so you can avoid overlap in exam dates.

#### **4. Selecting courses and submitting the *Course selection form for incoming exchange students***

Between 16 of October and 1 of November (midnight) you can access the course selection form in the [Incoming Portal](#). In the course selection form you will be asked to identify your Stay (only one option) and choose your Faculty – your Faculty is: Aarhus BSS

In the dropdown menu, please choose internal institutions and type in BSS, wait a few seconds and you will be able to see all the courses at the Faculty of BSS. Please note that you can only choose courses from the department you study at (subject area).

The image shows a screenshot of a web-based course selection form. At the top, there are navigation tabs for 'Return', 'Cancel', and 'Reset/Logout'. Below this is a search bar and several filter options. The main content area is titled 'Course selection of Faculty of Health'. It includes a section for 'My courses (1)' with a dropdown menu for 'Faculty of health course' and a search field. A table of course details is visible, with columns for 'Name', 'Code', and 'Start period'. The 'Internal institutions' filter is selected.

Please choose 60 ECTS in the online course selection form. You need less but courses may be cancelled or unavailable, so you are required to add back up courses. Select your courses in order of priority, so that your first priority is Course 1, second priority is Course 2, etc.

#### *Choosing courses in the online course selection form*

- Choose "UVA STADS Code" in the Filter.
- Type in the "UVA STADS code" from the course list in the search field.
- Confirm the chosen course.
- Choose courses worth a total of 60 ECTS.
- Submit your course selection form.

**The deadline for submitting the course selection form is: 1 of November (midnight), 2023. Once you have submitted the course selection form, you cannot make changes to your selection.**

#### *Admission to courses*

You are not guaranteed admission to courses. If a course is full (places on courses with limited capacity will be randomly allocated) or if you do not meet the pre-requisites, you will be enrolled in another course from your course selection form. You will be enrolled in courses corresponding to 30 ECTS. If you fail to submit the form within the deadline, you are not guaranteed admission to any of your preferred courses.

You will be notified by email in December, 2023 when the course registration procedure has been completed and you can see your course enrollments online.

#### **5. Check and confirm your enrolments and timetable**

Once you have been notified about course enrollments, it is important that you check that you are enrolled in the right courses. Please also remember to double check for teaching and exam overlaps. You will receive an email with a reminder and information about how to check your enrollments and timetable.

## 6. Changing courses

You can only change courses if:

- 1) We cannot enroll you in enough of the courses you have selected due to e.g. cancellations or availability.
- 2) Your home university does not approve a course

You will receive an email with information about course change options.

Courses in English begin on Monday, 29 of January 2024.

**The following courses are offered at The Department of Law in spring semester 2023:**

UVA STADS code	Course name	ECTS	EXAM TYPE
421152U020	<a href="#">Drafting Commercial Contracts</a>	10	ORAL
421192U007	<a href="#">Climate Law</a>	10	WHAI
421232U005	<a href="#">EU Intellectual Property Law</a>	10	ORAL
421152U009	<a href="#">European Human Rights Law</a>	10	ORAL
421192U002	<a href="#">European and International Labour Law</a>	10	ORAL
421152U078	<a href="#">International Trade and Finance Law</a>	10	ORAL

Exchange students at Law can also follow the interdisciplinary course:

UVA STADS code	Course name	ECTS	EXAM TYPE
460201U006	<a href="#">Danish Society A+B: Culture, Institutions and Markets with International and Comparative Perspective</a>	10	WHAI+WHAI
460201U005	<a href="#">Danish Society A: Culture, Institutions, and Markets</a>	5	WHAI

*Please note:*

- If you want to take the EU Law courses, we expect you to have a basis knowledge in EU Law.

Please note that courses may be cancelled and that minor changes in the course list may occur.

You cannot expect to leave Aarhus before the end of the exam period.

**Contact information:** Maria Bork Kruse and Jette Raalskov, Aarhus BSS, Tåsingegade 3, building 1443, room 321, 8000 Aarhus C, DK. Mail: [bss.international@au.dk](mailto:bss.international@au.dk)